

INTERSHIP PROJECT REPORT ON
Enhancing productivity with Microsoft office Suite in Spice Institute
Kanuru, Penamaluru mandal, Vijayawada, Krishna District, Andhra Pradesh.

Submitted to
Department of BOTANY



SUBMITTED BY
V.SIDDHARTHA (20-314)III B.Sc. (BZC)

In partial fulfillment for the award of Degree of Bachelor of Science (B. Sc. BZC)

Project Supervisor : Ch. NARAYANA RAO
Supervisor of Spice Skills Institute

Mentor: N.RAMANA RAO
Lecturer in Botany

A. G & S.G. SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE, VUYYURU
(An Autonomous college in the jurisdiction of Krishna University)
Accredited by NAAC with "A" Grade

March 20th 2023-5th July 2023

CERTIFICATE

This is to certify that the Internship Project work report entitled "Enhancing productivity with Microsoft Office Suite in Spice Institute ,Kanuru, Penamaluru mandal, Vijayawada , Krishna Dst. A.P" is a bonafide project report carried out by **V.SIDDHARTHA , III B.Sc. BZC with Roll no: 20-314**, submitted to the Department of Botany of AG & SG SIDDHARTHA DEGREE COLLEGE OF ARTS & SCIENCE, VUYYURU for the partial fulfillment of Degree of Bachelor of Science during the year 2022-2023.

N. Ramana Rao
Mentor

DEPARTMENT OF BOTANY
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Head of the Department

Head of the Department of Botany
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[Signature]
Signature of the External Examiner

DECLARATION

I hereby declare that the Internship Report entitled “ **Enhancing Productivity with Microsoft office Suite in Spice Institute, Kanuru, Penamaluru mandal, Vijayawada, Krishna Dist. A.P**” is a genuine record of project work done by me under the guidance of NARAYANA RAO, Spice Skills Institute, Kanuru and the work presented in this report has not been submitted earlier.

V-Siddhartha

V.SIDDHARTHA

III B.Sc. BZC

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